



Charging and Remissions Policy 2025-26

Policy Review

This document will be reviewed in full by the Governing Body on an annual basis.

This document was formally approved by the Governing Body on 10th December 2025

Date of Review: December 2026

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Charging and Remissions Policy

In line with the LEAs guidelines on Charging, Governors of Alumwell Junior School have agreed that the following items may be charged to external agencies.

Practical Subjects

Where external agencies have indicated, in writing, that they wish to own a finished product, a charge may be made. This should not exceed the cost of the materials used by the pupil. This very rarely happens in this school.

Optional Extras

A charge may be made for optional extras provided **wholly or mainly** outside school hours, except where such activities are to fulfil statutory duties relating to the National Curriculum or RE. In this school these activities, which may be chargeable include field trips, residential visits, theatre visits etc.

Participation in these activities is by parental choice and the charge may be made only to include; the actual cost of board, lodging, transport, entrance fees, food, cost of 'phone calls, etc. plus the cost of pre-visits to the site(s), insurance and the preparation of any materials etc. used during the course of the optional activity.

Music Tuition

The school may charge for individual music tuition or music group activities beyond the school day.

Educational Visits

External agencies may be asked to make voluntary contributions to the cost of educational visits, which are not implicit in the curriculum. These costs may be, as above, and will only be the costs incurred by the school in organising the visits.

Breakages / Losses

External agencies may be asked to pay for breakages or losses, where the damage has been caused by the child's behaviour. This could cover windows, books etc.

Lettings

The school may charge for any letting of the school premises by outside agencies.

Governors wish to recognise that education should be provided free of charge to all children wherever possible. However, there are times when this is not possible and that above charges may be levied.